

REGULAR BOARD OF EDUCATION MEETING  
INDEPENDENT SCHOOL DISTRICT #484  
WEDNESDAY, JANUARY 29, 2025 (6:00 PM)  
HIGH SCHOOL MEDIA CENTER

**AGENDA**

- 1.0 CALL TO ORDER
- 2.0 PLEDGE OF ALLEGIANCE
- 3.0 ROLL CALL OF MEMBERS
- 4.0 CEREMONIAL OATH OF OFFICE
- 5.0 APPROVAL OF AGENDA
- 6.0 RECOGNITION OF VISITORS
- 7.0 ELECTION OF OFFICERS
- 8.0 CONSENT AGENDA
  - 8.01 Wires
  - 8.02 Expenses
  - 8.03 Personnel
- 9.0 PRINCIPAL REPORTS
  - 9.01 Tom Otte, Elementary Principal
  - 9.02 Corey Egan, 7-9 Principal
- 10.0 COMMUNICATIONS AND REPORTS
  - 10.01 Mid-State Board Minutes
  - 10.02 Superintendent's Report
- 11.0 OPPORTUNITY FOR CITIZENS TO SPEAK—ITEMS ON THE AGENDA  
(10 minutes maximum—3 minutes maximum per person)
- 12.0 UNFINISHED DISTRICT BUSINESS
- 13.0 NEW DISTRICT BUSINESS
  - 13.01 Committee Assignments
  - 13.02 Minutes
  - 13.03 Resolution Accepting Donations
  - 13.04 Program and Position Resolution
  - 13.05 Bids for Publishing School District Legal Items in 2025
  - 13.06 Policy 709
- 14.0 MISCELLANEOUS
  - 14.01 Reimbursement Voucher—Board Members
  - 14.02 Next Regular Meeting
  - 14.03 Signature—Chair & Clerk
- 15.0 ADJOURN

George S. Weber  
Superintendent of Schools

REGULAR BOARD OF EDUCATION MEETING  
INDEPENDENT SCHOOL DISTRICT #484  
**Wednesday, January 29, 2025 (6:00 PM)**  
High School Media Center

1.0 CALL TO ORDER By \_\_\_\_\_ at \_\_\_\_\_ PM.

2.0 PLEDGE OF ALLEGIANCE.

3.0 ROLL CALL OF MEMBERS.

Board Members Present/Absent:                    \_\_\_\_\_ Hoheisel                    \_\_\_\_\_ Thomas  
   \_\_\_\_\_ Jensen                    \_\_\_\_\_ Toops  
   \_\_\_\_\_ Stumpf                    \_\_\_\_\_ Young

4.0 CEREMONIAL OATH OF OFFICE.

4.01 Board Chair will administer the ceremonial oath of office to the new board members. (attached)

5.0 APPROVAL OF AGENDA.

R.M. Motion by \_\_\_\_\_ to approve the following agenda as presented with/without changes.  
(circle one)

Seconded by \_\_\_\_\_. Motion carried. UC. Abstain \_\_\_\_\_; No \_\_\_\_\_

6.0 RECOGNITION OF VISITORS.

6.01 Teacher Reps—Beth Fischer, Tiffanie Quinlan

7.0 ELECTION OF OFFICERS.

M.S. 123.34, Subd. 1 The board members of Independent School District 484 must meet and organize annually on the first Monday in January or as soon thereafter as practicable.

Note: There can be more than one person nominated for each position. If that occurs, the board will vote on the candidates nominated.

**CHAIR**

R.M. Motion by \_\_\_\_\_ to nominate \_\_\_\_\_ for Board Chair.  
Seconded by \_\_\_\_\_; Motion carried. UC. Abstain \_\_\_\_\_; No \_\_\_\_\_. Upon receiving no other nominations, the Chair declared \_\_\_\_\_, Chair for 2025.

**VICE CHAIR**

R.M. Motion by \_\_\_\_\_ to nominate \_\_\_\_\_ for Board Vice Chair.

Seconded by \_\_\_\_\_; Motion carried. UC. Abstain\_\_\_\_; No\_\_\_\_. Upon receiving no other nominations, the Chair declared \_\_\_\_\_, Vice Chair for 2025.

**TREASURER**

R.M. Motion by \_\_\_\_\_ to nominate \_\_\_\_\_ for Treasurer.  
Seconded by \_\_\_\_\_; Motion carried. UC. Abstain\_\_\_\_; No\_\_\_\_. Upon receiving no other nominations, the Chair declared \_\_\_\_\_, Treasurer for 2025.

**CLERK**

R.M. Motion by \_\_\_\_\_ to nominate \_\_\_\_\_ for Board Clerk.  
Seconded by \_\_\_\_\_; Motion carried. UC. Abstain\_\_\_\_; No\_\_\_\_. Upon receiving no other nominations, the Chair declared \_\_\_\_\_, Clerk for 2025.

**8.0 CONSENT AGENDA.**

**8.01 Wires:**

12/10/2024	MSDLIQ WIRE TRANSFER	\$250,000.00
12/16/2024	MSDLIQ WIRE TRANSFER	\$250,000.00
12/26/2024	MSDMAX WIRE TRANSFER	\$300,000.00
1/2/2025	MSDMAX WIRE TRANSFER	\$500,000.00
1/8/2025	MSDMAX WIRE TRANSFER	\$600,000.00
1/9/2025	MSDMAX WIRE TRANSFER	\$500,000.00
1/14/2025	MSDMAX WIRE TRANSFER	\$400,000.00
1/23/2025	MSDLIQ WIRE TRANSFER	\$500,000.00

**8.02 Expenses:**

Approve the December 23, 2024 bill batch in the amount of \$183,775.91.  
Approve the January 10, 2025 bill batch in the amount of \$1,194,728.64.  
Approve the January 24, 2025 bill batch in the amount of \$135,371.22.

**8.03 Personnel:**

- Approve the lane change request of Hailey Sahlstrom from BA+10 to BA+20 effective March 1, 2025.
- Approve the lane change request of Jodi Marshik from BA+10 to BA+20 effective March 1, 2025.
- Approve the lane change request of Taylor Essen, from BA+20 to MA effective March 1, 2025.
- Approve the employment of Jennifer Holtz, Elementary Paraprofessional effective January 27, 2025, pending a criminal background check.
- Approve the employment of Kelly Mertens as a substitute teacher for Lauren Ojanen beginning approximately February 24, 2025 to May 30, 2025, pending a criminal background check.
- Accept the resignation of Megan Hurt, Bus Aide, effective December 12, 2024.
- Approve the request for reduction in hours for Elementary Para, Mary Caughey, from 3 days/wk. to 2 days/wk. effective January 14, 2025.

R.M. Motion by \_\_\_\_\_ to approve the consent agenda items as presented.

Seconded by \_\_\_\_\_. Motion carried. UC. Abstain \_\_\_\_\_; No \_\_\_\_\_

9.0 PRINCIPAL REPORTS.

9.01 Tom Otte, Elementary Principal

9.02 Corey Egan—7-9 Principal

10.0 COMMUNICATIONS AND REPORTS.

10.01 Mid-State Board Minutes

10.02 Superintendent's Report (attached)

11.0 OPPORTUNITY FOR CITIZENS TO SPEAK (Items on the Agenda)

(10 minutes maximum—3 minutes maximum per person)

12.0 UNFINISHED DISTRICT BUSINESS.

13.0 NEW DISTRICT BUSINESS.

13.01 Committee Assignments

R.M Motion by \_\_\_\_\_ to have the Chair appoint directors to the following assignments of the school district for the 2025 fiscal year.

Hearing Official: \_\_\_\_\_ (2024)  
("Free/Reduced" Meal Applications) (Sczublewski)

Mid-State Representative/Alternate: \_\_\_\_\_ (Boser)

Community Education Advisory Comm.: \_\_\_\_\_ (Toops)

Legislative Liaison for MSBA: \_\_\_\_\_ (Young)

Personnel Committee: \_\_\_\_\_ (Hoheisel/Toops/Young)

MSHSL Representative: \_\_\_\_\_ (Sczublewski)

Facilities Committee: \_\_\_\_\_ (Hoheisel/Thomas/Sczublewski)

Compensation Committee: \_\_\_\_\_ (Sczublewski/Young)

Teachers/Drivers Negotiations Committee: \_\_\_\_\_ (Boser/Hoheisel/Young)

Non-Cert./Paras Negotiations Committee: \_\_\_\_\_ (Sczublewski/Toops/Thomas)

Seconded by \_\_\_\_\_. Motion carried. UC. Abstain \_\_\_\_\_; No \_\_\_\_\_

13.02 Minutes

R.M. Motion by \_\_\_\_\_ to approve the minutes of the regular board meeting dated December 11, 2024 and the special board meeting minutes dated December 11, 2024 and December 20, 2024.

Seconded by \_\_\_\_\_. Motion carried. UC. Abstain \_\_\_\_\_; No \_\_\_\_\_

13.03 Resolution Accepting Donations

Member \_\_\_\_\_ introduced and moved the following resolution:

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee or any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Pierz ISD 484, gratefully accepts the following donations as identified below:

December Donations/Grants:

<u>From:</u>	<u>Club/Organization</u>	<u>Amount</u>
Pierz Commercial Club	Music	\$1,500.00
Brill Donation	Elementary Playground Equipment	\$1,500.00
Graham United Methodist Women	Peer Helpers	\$500.00
North Risk Partners	Letter Club	\$150.00
North Risk Partners	Student Council Prom	\$250.00
Loidolt Lumber Company, Inc.	Dance	\$500.00
Gene Haas Foundation	Supermileage	\$4,000.00
Pierz Girls Basketball Association	Girls Basketball	\$866.00
Pierz Firemans Relief Assn	Blue Ribbon	\$600.00

Pierz Football Club	Football coach	\$2,400.00
Pierz Football Club	Football	\$600.00
Rice Area Sportsmens Club	Clay Target League	\$4,000.00
Pierz Firemens Relief Assn	Clay Target League	\$600.00
Darlene Rocheleau Memorial	Elementary Playground Equipment	\$1,000.00
Snodusters	Music	\$500.00
Eastern Morrison County 4-Wheeler	Comm. Ed.-Archery	\$2,500.00

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_;

and the following voted against the same: \_\_\_\_\_.

Whereupon, said Resolution was declared duly adopted.

By: \_\_\_\_\_  
Board Chair

By: \_\_\_\_\_  
Board Clerk

#### 13.04 Program and Position Resolution

R.M. Member \_\_\_\_\_ introduced the following Resolution and moved its adoption:

#### RESOLUTION DIRECTING THE ADMINISTRATION TO MAKE RECOMMENDATIONS FOR REDUCTIONS IN PROGRAMS AND POSITIONS AND REASONS THEROF

WHEREAS, the financial condition of the school district dictates that the school must reduce expenditures, and

WHEREAS, this reduction in expenditures must include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions.

BE IT RESOLVED, by the School Board of Independent School District No. 484 as follows:

That the School Board hereby directs the Superintendent of Schools and Administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and make recommendations to the school board for the

discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

Upon vote being taken thereon, the following voted in favor thereof:

\_\_\_\_\_.

and the following voted against: \_\_\_\_\_.

Whereupon said resolution was declared duly passed and adopted and was signed by the Chair and attested by the Clerk.

\_\_\_\_\_, Chair

Attest: \_\_\_\_\_, Clerk

13.05 Bids for Publishing School District Legal Items in 2025

R.M. Motion by \_\_\_\_\_ to accept the 2025 publishing bid from the Morrison County Record as follows:

Line Rate	\$1.00 per line
Display Ad Rate	\$8.50 per column inch

Seconded by \_\_\_\_\_. Motion carried. UC. Abstain \_\_\_\_\_; No \_\_\_\_\_

13.06 Policy 709 Student Transportation Safety Policy Proposed Changes (attached)

Review the proposed changes to Policy 709 as presented.

14.0 MISCELLANEOUS.

14.01 Reimbursement Voucher—Board Members

14.02 Next Regular Board Meeting: Wednesday, February 26, 2025 @ 6:00 PM

14.03 Signature—Chair and Clerk.

15.0 ADJOURN.

R.M. Motion by \_\_\_\_\_ to adjourn the meeting at \_\_\_\_\_ PM.

Seconded by \_\_\_\_\_. Motion carried. UC. Abstain \_\_\_\_\_; No \_\_\_\_\_

Respectfully submitted by: \_\_\_\_\_  
Clerk